Active Violence / Active Shooter Guidelines

UPDATE YOUR CONTACT INFORMATION FOR EKU EMERGENCY NOTIFICATIONS

1. Login to EKU Direct.
2. Select “Rave Mobile Safety – Emergency Notifications”.
3. Your EKU email address is already in the system. You can add up to 3 mobile numbers for text and/or voice messaging, and add up to two more email addresses.
Emergency Response and Evacuation Procedures

Goals

You are responsible for protecting yourself.

You are responsible for protecting others in your care.
Are you a teacher? Are you taking care of minors? Are people in your care, custody, and control? If so, you are responsible for protecting them.

You are responsible to account for others in your charge.
Are you a director, manager, supervisor, or someone else responsible for employees? If so, you are responsible to account for them during an emergency.
Always be aware of where you are and what can happen to you. This is called situational awareness.

Be Informed: Learn what protective measures to take before, during, and after an emergency.

Make A Plan: Prepare, plan for, and stay informed about emergencies.

Build A Kit: A disaster supplies kit is a collection of basic items you may need in the event of an emergency.

Always look for ways out of every space you enter into. Also look for areas where you can take shelter.
Emergency Response and Evacuation Procedures

Active Shooter

An active shooter is an individual actively engaged in killing or attempting to kill people in a confined and populated area, typically through the use of firearms.

Victims are selected at random.
The event is unpredictable and evolves quickly.
Law enforcement is usually required to end an active shooter situation.

There is no, one right answer, about how to protect yourself.

You must quickly determine the most reasonable way to protect your own life.

When we think about Active Violence/Shooter(s), we tend to group the general population into one of two categories.

Group 1: Those being Confronted With Active Violence/Shooter(s)

Group 2: Those who are Away From the Active Violence/Shooter(s)

The following slides present options for both groups to consider.
**Emergency Response and Evacuation Procedures**

**Active Shooter**

[http://www.youtube.com/watch?v=5VcSwejU2Do](http://www.youtube.com/watch?v=5VcSwejU2Do)

### HOW TO RESPOND

**WHEN AN ACTIVE SHOOTER IS IN YOUR VICINITY**

1. **Evacuate**
   - Have an escape route and plan in mind
   - Leave your belongings behind
   - Keep your hands visible

2. **Hide Out**
   - Hide in an area out of the active shooter’s view
   - Block entry to your hiding place and lock the doors
   - Silence your cell phone and/or pager

3. **Take Action**
   - As a last resort and only when your life is in imminent danger
   - Attempt to incapacitate the active shooter
   - Act with physical aggression and throw items at the active shooter

**INFORMATION**

**YOU SHOULD PROVIDE TO LAW ENFORCEMENT OR 911 OPERATOR**

- Location of the active shooter
- Number of shooters
- Physical description of shooters
- Number and type of weapons held by shooters
- Number of potential victims at the location

**CALL 911 WHEN IT IS SAFE TO DO SO**
Emergency Response and Evacuation Procedures

Active Shooter

Individuals Confronted with Active Violence/Shooter(s):

Quickly determine the most reasonable way to protect your own life.

○ Evacuate.
  • Have an escape route and plan in mind.
  • Leave your belongings behind.
  • Keep your hands visible.

○ Hide out.
  • Hide in an area out of the active shooter’s view.
  • Block entry to your hiding place and lock or barricade the doors.
  • Silence electronic devices.

○ Take action.
  • As a last resort and only when your life is in imminent danger.
  • Attempt to incapacitate the active shooter.
  • Act with physical aggression and throw items at the active shooter.

○ Call 911 when it is safe to do so.
Emergency Response and Evacuation Procedures

Active Shooter

Individuals Away From the Active Violence/Shooter(s):

- Protect yourself.
- Take shelter in a secure place.
- If off campus, stay away.
- Monitor the media for updates and information.
Generally speaking, during an armed intruder event, we like to use the expressions “Shelter in Place”, “Secure in Place”, or “Take Shelter in a Secure Place”, rather than “Lockdown”.

In the typical University environment, buildings are open to the public during regular business hours, doors are made of glass, and someone would have to be assigned to go and lock the doors. For safety, if we cannot evacuate, we look for small, interior, securable spaces to hide out in.
When a tornado warning is issued, everyone move to the tornado shelter areas indicated on the floor plan. Remain in the shelter areas until an all clear is issued or until all wind and noise subside. Please assist people with special needs to the shelter areas. If available, bring flashlights, jackets, blankets, and wear hard shoes.

Tornado Warning = A Tornado has been sighted or indicated by weather radar. Take Shelter Immediately.

D = Downstairs: Get to the lowest level you can, a basement if you have one, or just the ground floor.

U = Under: Get under something sturdy like a heavy table or staircase to protect yourself from flying objects. Protect your head.

C = Center: Go to the center part of a permanent structure. Put as many walls as you can between you and the outside. In the middle of the building is a good choice.

K = Keep Away: Keep away from exterior doors and windows, which can be sources of flying glass and debris.

Residents are urged to listen to local radio stations for information. Local Emergency Alert System radio stations include: WCBR 1110 AM, WEKY 1340 AM, WIRV 1550 AM, WEKU 88.9 FM, WCYO 100.7 FM, WLFX 106.7 FM
During a Tornado Warning, you should go to the lowest level, interior core, of a permanent structure. You might then use the Drop, Cover, and Hold On strategy.

During an Active Violence/Shooter Event: If you cannot evacuate, you should look for small, interior, securable spaces, to hide out in. Generally, we believe, this is more important than the security of the perimeter doors to your facility. That is not to say that it is wrong if you choose to secure your perimeter doors, but we cannot promise that will happen. Again, we believe that if you cannot evacuate the area of potential danger, you should look for small, interior, securable spaces, to hide out in.
Additionally, locking the perimeter doors of your facility may leave other innocents “out in the cold” and a determined attacker may still force their way into the facility.

Generally speaking, the term “Lockdown” is fine for the K-12 environment. But for the University environment as a whole, we believe it sends a message that someone is coming to secure the perimeter of your building, and that may send a message that individuals can be passive about their safety. We want to avoid such implications, and encourage individuals to take responsibility for their own personal safety. Therefore, Public Safety Officials will try to send out the most current and relevant information known about the situation, so that people can tend to their individual safety needs, while emergency responders concentrate on addressing the danger and making the situation safe.

Our Model Laboratory School has separate “Lockdown” procedures that will be implemented when the need arises.
If a person enters your building with a weapon:
• Immediately Evacuate the Building.

If a person is seen with a weapon outdoors:
• Seek Shelter in the nearest Unsecured Building or Leave the Area.

Warn others in the area, help others if you are able, and try to remain calm.

Protect yourself. Hide out, by seeking shelter, and taking cover, in a secure place within a building.

Generally speaking, and outside of the Pre-K or K-12 Environment, unless you can do so quickly and easily, without exposing yourself to the danger, do not worry about locking the perimeter doors of your building.

Consider that other innocents might try to seek refuge inside your building. You should look for small, interior, securable, spaces to hide out in. And, if you are away from the area involved, stay away.
CALLING for HELP

• 911 From a Campus Telephone
• 859-622-1111 or 859-624-2947 From a Cell Phone
• Program It On Speed Dial
• Telephone Alarm
Handset Off the Phone > Dial 911 > Leave the Line Open
• EKU Public Safety
will be Sent to HELP and Coordinate First Responders

Madison County 911 Center:
Non-Emergency 859-624-4776
Coordination of First Responders

EKU Public Safety responds to the call, assesses the situation, takes appropriate action, and coordinates the response of other first responders. We do this, to some extent, nearly every day.
Thank You

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